



## **SOURASHTRA COLLEGE (Autonomous), MADURAI – 4**

(A Linguistic Minority Co-educational Institution)

(Affiliated to Madurai Kamaraj University & Re-Accredited with 'B' Grade by NAAC)

Vilachery Main Road, Pasumalai (P.O), Madurai-625004.

Contact No.: 87542 09994

87542 08885

🌐 [sourashtracollege.com](http://sourashtracollege.com)

✉ [soucollege@gmail.com](mailto:soucollege@gmail.com)

### **NAAC CYCLE IV – SELF STUDY REPORT**

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**5.1.4. The institution adopts the following for the redressal of student grievances including sexual harassment and ragging cases**





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## **NAAC CYCLE IV – SELF STUDY REPORT**

**Mechanism for submission of online /  
offline students' grievances**



# Meeting

## Agenda

To give Orientation to the First Year Students Representatives

To represent the grievances and suggestions of the students representatives

Date: 15.10.2018

Venue: MCA Hall

Time: 12:50 pm

*Signs*

Co-ordinator

Principal

# Minutes Attendance of the Students Representatives on 15.10.2018

| S.No | Name              | Reg.No   | Class         | Signature         |
|------|-------------------|----------|---------------|-------------------|
| 1.   | K.S. Chandran     | 18UCE121 | B.Com B       | K.S. Chandran     |
| 2.   | L.K. Nandha Kumar | 18UCE036 | B.Com A       | L.K. Nandha Kumar |
| 3.   | T. J. BALAJI      | 18UEH010 | BA Eng.       | T. J. Balaji      |
| 4.   | P. D. RAMESH      | 17UCE132 | B.Com B       | P. D. Ramesh      |
| 5.   | O. D. Gowtham.    | 17UCE041 | B.Com A       | O. D. Gowtham     |
| 6.   | S. Ramanan        | 16UPSO32 | B.Sc MU       | S. Ramanan        |
| 7.   | B. Harivignesh    | 18PM8018 | B.Sc Maths    | B. Harivignesh    |
| 8.   | SOMNATH B.M.      | 16UCE165 | II B.Com      | S.M. Somnath      |
| 9.   | B. MYRALI DHARAN  | 18PCE090 | II M.Com      | B. Myrali Dharan  |
| 10.  | M. SARAVANAN      | 16UBN038 | III BBA       | M. Saravanan      |
| 11.  | K. Jaya Kumar     | 18UBN015 | I BBA         | K. Jaya Kumar     |
| 12.  | M.G. Thejesh Babu | 17UPSO28 | II B.Sc Phy   | M.G. Thejesh Babu |
| 13.  | S. Sudha.         | 18PCE011 | I. M.Com      | S. Sudha          |
| 14.  | T.R. Sobana Devi. | 16UCE114 | III B.Com     | T.R. Sobana Devi  |
| 15.  | K.D. Iswarya devi | 17UCE014 | II B.Com A    | K.D. Iswarya Devi |
| 16.  | V.K. Saranya.     | 17UCE114 | II B.Com B    | V.K. Saranya      |
| 17.  | N.R. Hemalatha.   | 18UCE005 | I B.Com A     | N.R. Hemalatha    |
| 18.  | R.Thilagawathi    | 17UPSO08 | II B.Sc (Phy) | R.Thilagawathi    |
| 19.  | P. Saraswathi     | 18PM8009 | I. M.Sc Nat   | P. Saraswathi     |
| 20.  | O.M. Suberna      | 17UBN011 | II BBA        | O.M. Suberna      |
| 21.  | P.S. Subha shree. | 18UBN008 | I BBA         | P.S. Subha shree  |
| 22.  | B. S. Sathya sri  | 16UBN004 | II BBA        | B. S. Sathya sri  |
| 23.  | J. Saranya.       | 18UCE108 | IR.Com        | J. Saranya        |
| 24.  | E. Elakkiya       | 18UEH001 | I B. Eng      | E. Elakkiya       |
| 25.  | S.J. Leshini.     | 17UEH003 | II B.A (Eng)  | S.J. Leshini      |
| 26.  | N.P. Venkatesh    | 16UEH000 | III B.A (Eng) | N.P. Venkatesh    |

## Minutes

The students were given orientation on how to register their grievances in a proper way.

It was assured that more grievance redressal meetings will be conducted in the following semester as the students asked for more meetings.

The principal advised the students to fill the Students' Satisfaction Survey as early as possible. (NAAC)

IQAC Coordinator Dr. K. R. Srinivasan advised the students on the importance of student's Satisfaction Survey (NAAC) and how to fill it.

# Minutes Meeting

## Agenda

To address the grievance of the Students.

Date 14.02.2019

Venue MCA Hall

Time 1.00 PM

*Jagriti*

Co. Ordinator

*[Signature]*  
Principal

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Signature

1. B.I. Meenalashini 17UCS012 B.P. Me I
2. Saraswathi 18PM5009 M.Sc Maths I-year P. Saraswathi
3. Sneha V.P. 18UMS011 I-Bsc(Maths) V.P. Sneha
4. Aadhilakshmi K. 17PMS003 B Msc(Maths) K. Adhilakshmi
5. R. Subashree 18PEH001, I.MA(Eng) R. Subashree
6. L.K. Divya 16UEH005 III B.A(Eng) L.K. Divya
7. R.R. Sandaryalakshmi 14UCP019 III B.Com(C.S.) R.R. Sandaryalakshmi
8. A.S. Sri Retha 18UPS007 I B.Sc (Phy) A.S. Sri Retha
9. G.R. Gopinath 17PCE015 II M.Com G.R. Gopinath
10. B. Murali Dharan 18PCE020 I M.Com B. Murali Dharan
11. N. Sandrapandiyani 17PMS026 II M.Sc Maths N. Sandrapandiyani
12. M. Hari Vignesh 18PMS015 I M.Sc Maths M. Hari Vignesh
13. N.A. Vishnu 18UMS030 I-B.Sc Maths N.A. Vishnu
14. M.R. RANJIT 14UCS034 II B.Sc(CC.S.) M.R. Ranjit
15. J.G. Krishna Kumar 16UP046 III B.Com(CS) J.G. Krishnakumar
16. K.K. Venkatesh Babu 16UCS044 III B.Sc(CC.S) K.K. Venkatesh Babu
17. S. Ramanan 16UPS022 III B.Sc PhY S. Ramanan
18. S. Rishikanth 18ULP022 I B.Com(L.S.) S. Rishikanth
19. T.K. Suraj Babu 18UPS025 I B.Sc PhY T.K. Suraj Babu
20. T. Divya Prasanth 17UCP025 II B.Com.C.S. T. Divya Prasanth
21. N.P. Venkatesh 16UEH062 III Year B.A(Eng) N.P. Venkatesh
- 22) M.R. Karthick 16UEH082 III year B.A(Eng) M.R. Karthick

## Minutes

Students requested for the permission to participate in more cultural activities organised in other colleges.

They requested for financial support to participate in cultural activities & academic activities like paper presentation, conference & seminar participation.

The principal thanked the students for their cooperation during the visit of NAAC Peer team Committee.

He assured that the college will help the financially needy students to participate in the cultural & academic meetings.



# Meeting

Agenda  
To address the grievances of the students.

At present, the students are facing various issues related to their studies and campus life. The meeting aims to discuss these issues and find effective solutions to address them.

The meeting is scheduled for the 8th of March, 2019, at 01:00 PM in the MCA Hall. All students are invited to attend and share their concerns.

Date: 08.03.2019  
Venue: MCA Hall  
Time: 01.00 PM

*[Signature]*  
Coordinator

*[Signature]*  
Principal

# Attendance

| No. | Name                  | Reg.No   | Class           | Signature |
|-----|-----------------------|----------|-----------------|-----------|
| 1   | P.D. Ramesh.          | 17ULF132 | II B.Com B      | P.D.R.    |
| 2   | L.K. Jandha Kumar     | 18UCE036 | I B.Com B       | L.K.J.    |
| 3   | T. Divya Prasanth     | 17UCP025 | II B.Com A      | T.D.P.    |
| 4   | S. Rishikanth         | 18UCP022 | I B.Com C.S.    | S.R.      |
| 5   | S. Ramanan            | 16UPSO32 | II B.Sc Phy     | S.R.      |
| 6   | K.K. Venkatesh Babu   | 16UCSO44 | I B.Sc (C.S)    | K.K.V.    |
| 7   | M.R. PANDIT           | 17UCSO34 | I B.Sc (C.S)    | M.R.P.    |
| 8   | SOMNATH B.M.          | 16UCE165 | II B.Com (B)    | S.M.      |
| 9   | J.G. Krishna Kumar    | 16UCPO46 | III B.Com (C.S) | J.G.K.    |
| 10  | M.G. Anjesh Babu      | 17UPSO28 | II B.Sc Phy     | M.G.A.    |
| 11  | T.K. Suresh Babu      | 18UPSO25 | I B.Sc PHY      | T.K.S.    |
| 12  | G.R. Gopinath         | 17PCE015 | II M.Com        | G.R.G.    |
| 13  | G.G. Balakrishnan     | 18PCE017 | I M.Com         | G.G.B.    |
| 14  | N.A. Vishnu           | 18UMSO30 | I B.Sc in H/W   | N.A.V.    |
| 15  | A.G.S. Abishmathi     | 17PEH002 | II M.A. Eng     | A.G.S.    |
| 16  | S. Sudha              | 18PCE011 | I M.Com         | S.S.      |
| 17  | K.D. Swarna devi      | 17UCE014 | II B.Com A      | K.D.S.    |
| 18  | V.K. Saranya          | 17UCE114 | II B.Com B      | V.K.S.    |
| 19  | R. Shilagarathi       | 17UPSO08 | II B.Sc (Phy)   | R.S.      |
| 20  | N.R. Hemalatha.       | 18UCE005 | I B.Com A       | N.R.H.    |
| 21  | R.R. Soundaryalakshmi | 16UCE019 | III B.Com (C.S) | R.R.S.    |
| 22  | T.R. Sobana devi.     | 16UCE114 | III B.Com (B)   | T.R.S.    |
| 23  | A.S. Sai Rekha        | 18UPSO07 | I B.Sc (Phy)    | A.S.R.    |

## Minutes

The student representatives asked the principal to make arrangements for the periodical visit to various libraries in other colleges.

The students requested for a suggestion box in library to request for the books required by the students so that the library can purchase books for the students.

They requested the principal to allow mobile phones inside the campus.

They requested for the change of college timing between 8.30 and 1.30 p.m.

The principal assured that the necessary steps will be taken to cater the needs of the students.



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VILACHERY MAIN ROAD, PASUMALAI (P.O.)  
MADURAI – 625 004, TAMIL NADU

Tel.No./ Fax No. 0452 2370872

email:soucollege@gmail.com

16.08.2021

## Students' Grievance Redressal Committee Meeting

The meeting of students' Grievance Redressal Committee will be held on **18.08.2021**,  
**Wednesday at 11 am in the principal's room.**

Agenda:

1. Activities of the committee
2. To redress the grievances received if any
3. Procedure of submitting grievance report
4. Other matters if any

x *BY the BY the Blessing*

**Convener**  
Prof. R.R. Kubendran



*[Signature]*  
**Principal**

PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004

**Members Present:**

| S.No | Name of the Teacher    | Designation   | Signature          |
|------|------------------------|---|--------------------|
| 1    | Dr.MS.Balaji           | Associate Professor and Head,<br>Department of Business<br>Administrative | <i>[Signature]</i> |
| 2    | Dr.A.K.Balasubramanian | Associate Professor and Head,<br>Department of Physics                    | <i>[Signature]</i> |
| 3    | Dr.V.K.Vijayakumar     | Associate Professor and Head,<br>Department of Computer<br>Science        | <i>[Signature]</i> |
| 4    | Dr.V.Sathiyendiran     | Associate Professor and Head,<br>Department of Chemistry                  | <i>[Signature]</i> |
| 5    | Dr.J.D.Duraichamy      | Assistant Professor and Head,<br>Department of Commerce                   | <i>[Signature]</i> |
| 6    | Dr. G.Sivabalan        | Assistant Professor of English  | <i>[Signature]</i> |
| 7    | Dr.K.R.Srinivasan      | Assistant Professor and Head,<br>Department of Economics                  | <i>[Signature]</i> |
| 8    | Dr.K.G.Nalina          | Assistant Professor and Head,<br>Department of Corporate<br>secretaryship | <i>[Signature]</i> |



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## Students' Grievance Redressal Committee

### Minutes of the Meeting

1. It is decided to collect students' grievances from Heads of various Department through the grievance form.
2. It is resolved to ensure effective solution to the students' grievance with an impartial and fair approach.
3. It is decided to request Heads to submit the grievance report to IQAC periodically.

  
**Convener**  
Prof. R.R. Kubendran



  
**Principal** (Y)  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: English

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance                       | Action Taken                               |
|--------|----------|----------|---------------------|---|--|
| 1      | 1-12-21  | 19UEH003 | T.J. Durga          | Need of more buckets in rest room             | More Buckets bought                        |
| 2      | 13-12-21 | 19UEH001 | R. Annapoorani      | Water Taps needed.                            | Informed                                   |
| 3      | 29-12-21 | 19UEH027 | L.S. Yakeshwaran    | Need of Drinking water                        | New R.o plant installed.                   |
| 4      | 7-1-22   | 21PEH011 | T.J. Balaji         | Cleanliness of Boys Restroom to be monitored. | Attenders are appointed to look after that |
| 5      |          |          |                     |   |  |
| 6      |          |          |                     |   |  |

H.O.D



Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: BBA

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance                                | Action Taken |
|--------|----------|----------|---------------------|--|--------------|
| 1      | 7-10-21  | 21UBND40 | Srinathan AL        | Time change  | Informed     |
| 2      | 18-11-21 | 21UBND06 | Karthiga Sree S     | Mobile Phone - <del>Access</del> <sup>Permission</sup> | Informed     |
| 3      |          |          |                     |  |              |
| 4      |          |          |                     |  |              |
| 5      |          |          |                     |  |              |
| 6      |          |          |                     |  |              |

H.O.D

CONVENER



Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: B.Com (Corporate Secretaryship)

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance                     | Action Taken |
|--------|----------|----------|---------------------|---|--------------|
| 1      | 21/04/22 | 21UCPD14 | V. Shahana          | Water Problem in Restroom                   | ✓            |
| 2      | 09/08/21 | 21UCPD19 | C. G. Vasuki P      | Fan was not working in the<br>SCAAN 2 room. | ✓            |
| 3      |          |          |                     |   |              |
| 4      |          |          |                     |   |              |
| 5      |          |          |                     |   |              |
| 6      |          |          |                     |   |              |

*[Signature]*  
H.O.D

*[Signature]*  
CONVENER



*[Signature]*  
Principal G/10

PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004





SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: Commerce & Research Centre

| S. No. | Date     | Reg. No. | Name of the Student      | Nature of the Grievance                          | Action Taken |
|--------|----------|----------|--------------------------|--|--------------|
| 1      | 30.10.21 | 22PCE005 | S. Muthulakshmi          | Water problem in Rest room                       | ✓            |
| 2      | 15.11.21 | 22PCE014 | M. Mohamed Sheik         | Fan was not working in the II M. long class room | ✓            |
| 3      | 28.12.21 | 21UCE007 | M. G. Iswarya<br>Lakshmi | Need for Drinking Water                          | ✓            |
| 4      | 4.1.22   | 21UCE026 | T.R. Dhayan              | Water Tap needed                                 | ✓            |
| 5      |          |          |                          |  |              |
| 6      |          |          |                          |  |              |

*J. Jeyaraj*  
H.O.D

*S. S. S. S. S.*



*S. S. S.*  
Principal (C/O)  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: Mathematics

| S. No. | Date     | Reg. No. | Name of the Student  | Nature of the Grievance    | Action Taken                  |
|--------|----------|----------|----------------------|----------------------------|-------------------------------|
| 1      | 28.10.21 | 20UMS001 | T. Muthu Megala      | Establishing Dept. Library | Established and Maintained.   |
| 2      | 26.11.21 | 20UMS009 | R. Surya Prasath     | Drinking water facility    | R.o plant installed           |
| 3      | 4.12.21  | 21UMS005 | K. S. Meenadhaashini | To change college timings  | Represented to the Management |
| 4      | 3.1.22   | 21UMS017 | A. R. Saravanan      | To allow Mobile phones     | Informed.                     |
| 5      |          |          |                      |                            |                               |
| 6      |          |          |                      |                            |                               |

H.O.D

*[Handwritten Signature]*



*[Handwritten Signature]*  
Principal (C/O)

PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: PHYSICS

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance   | Action Taken |
|--------|----------|----------|---------------------|---|--------------|
| 1      | 21-10-21 | 21U08003 | T.S. KARTHIKEYAN    | Student Department library  | Arranged     |
| 2      | 16.11.21 | 21U08006 | S. Nagendran.       | Electric <del>line</del> line board closing in I <sup>st</sup> year B.Sc. physics. class. | Rectified    |
| 3      | 21.12.21 | 21U08014 | S.V. VISHNU         | Water facility in physics lab   | Provided     |
| 4      | 10.1.22  | 21U08002 | K.M. ARUNKUMAR      | To rectify <del>for</del> repair <del>for</del> in <u>third Bsc Physics class</u>         | Rectified.   |
| 5      |          |          |                     |   |              |
| 6      |          |          |                     |   |              |

*[Signature]*  
H.O.D

*[Signature]*  
CONVENER



*[Signature]*  
Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

Department: CHEMISTRY

| S. No. | Date     | Reg. No. | Name of the Student   | Nature of the Grievance         | Action Taken   |
|--------|----------|----------|-----------------------|---------------------------------|--|
| 1      | 4-10-21  | 21UCY015 | V. DHINESH KUMAR.     | RO water facility               | New RO water plants installed  |
| 2      | 29.11.21 | 21UCY010 | O. K. SHOBANA         | class room cleaning             | classrooms are cleaning regularly and dustbins also provided.        |
| 3      | 10.12.21 | 21UCY027 | M.K. VENKATESH KUMAR. | Fan issue                       | Fan Ceiling Fan are serviced and well maintained in each class room. |
| 4      | 5.1.22   | 21UCY028 | T. K. VAISHNAVI DEVI  | Girls rest room cleaning issue. | Girls rest room is cleaned and maintaining the hygienic.             |
| 5      |          |          |                       |                                 |  |
| 6      |          |          |                       |                                 |  |

H.O.D

CONVENER



Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



Department of  
Computer Science

SOURASHTRA COLLEGE, (Autonomous), MADURAI.

ACADEMIC YEAR 2021-2022

GRIEVANCE CELL REPORT

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance   | Action Taken            |
|--------|----------|----------|---------------------|---|-------------------------|
| 1      | 4/10/21  | 21UCS026 | M.V.UDAYAKUMAR      | one of the fan in our classroom is not working                        | Rectified               |
| 2      | 25/10/21 | 21UCS022 | K.R.NAVANEETHAN     | Tube light in our classroom is not working well from the last 3 days. | new tube light fixed    |
| 3      | 11/1/22  | 21UCS007 | A.H.MAHALAKSHMI     | water facility is not good in girls restroom.                         | water facility repaired |
| 4      | 24/2/22  | 21UCS001 | T.N.ABINAYA SHREE   | The lights in the girls restroom are fused                            | New lights fixed        |
| 5      |          |          |                     |   |                         |
| 6      |          |          |                     |   |                         |

H.O.D

CONVENER



Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
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24.08.2021

## Anti-Ragging and Social Welfare Committee Meeting

The meeting of Anti-Ragging and Social Welfare Committee will be held on 27.08.2021,  
Wednesday at 11 am in the principal's room.

Agenda:

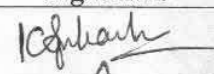
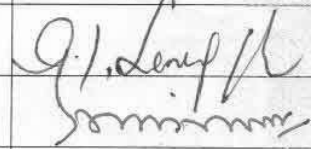
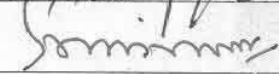

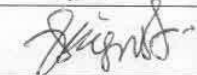


1. Activities of the committee
2. To create awareness on Anti-Ragging
3. Other matters if any

  
Convener  
Dr.K.Kavitha



  
Principal  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004

Members Present:

| S.No | Name of the Teacher       | Designation   | Signature   |
|------|---------------------------|---|---|
| 1    | Prof. K.Subashini         | Assistant Professor<br>Department of Physics              |  |
| 2    | Dr. N.R. Senthilkumar     | Assistant Professor<br>Department of Physics              |  |
| 3    | Capt. Dr. K.R. Srinivasan | Associate Professor and Head,<br>Department of Economics. |  |
| 4    | Dr. T.T. Karthick         | Assistant Professor<br>Department of Commerce             |  |
| 5    | Prof. R.S.Vignesh         | Assistant Professor<br>Department of English              |  |
| 6    | Dr. N.P.Krishnan          | Assistant Professor Department<br>of Chemistry            |  |
| 7    | Prof. G. Kalavani         | Assistant Professor,<br>Department of English             |  |



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## Anti-Ragging and Social Welfare Committee

### Minutes of the Meeting

1. It is decided to conduct Anti-Ragging awareness programme on 17.09.2021 through Online mode.
2. It is resolved to ensure the safety of the students with an unbiased and fair approach.
3. It is decided to have a separate complaint box to post grievances related to ragging.
4. It is also decided to display posters at various places in the campus to create awareness among the students.

  
**Convener**  
Dr.K.Kavitha



  
**Principal**  
PRINCIPAL  
SOURASHTRA COLLEGE  
MADURAI-625 004



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023 ✓

GRIEVANCE CELL REPORT

Department: PHYSICS

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance   | Action Taken              |
|--------|----------|----------|---------------------|---------------------------|---------------------------|
| 1      | 11.08.22 | 21UPS004 | V. Kasi Viswanathan | Drinking water facility   | Provided                  |
| 2      | 10.09.22 | 21UPS012 | R.R. Venkatesh      | Classroom light facility  | done                      |
| 3      | 22.09.22 | 21UPS005 | B.S. Mithilesh      | Classroom fan functioning | Set right                 |
| 4      | 10.01.23 | 21UPS003 | T.S. Karthikeyan    | Industrial visit          | Information given to mgt. |
| 5      |          |          |                     |                           |                           |
| 6      |          |          |                     |                           |                           |

H.O.D

CONVENER



PRINCIPAL





SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: Chemistry

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance                   | Action Taken   |
|--------|----------|----------|---------------------|---|--|
| 1      | 05/08/22 | 22UCY004 | E. Pyinthamil       | Classroom is not cleaned regularly.       | Classroom is cleaned regularly.  |
| 2      | 17/10/22 | 22UCY005 | M. Sobhiya          | Drinking water is not available properly. | RO water plant installed in college campus.                            |
| 3      | 03/02/23 | 22UCY009 | R. G. Saranya       | Girls rest room is not properly cleaned.  | Girls rest room is maintained well and hygienic.                       |
| 4      | 27/03/23 | 22UCY025 | T. R. Sridharan     | Tube light is not working properly.       | All the old tube lights are serviced and new LED lights are installed. |
| 5      |          |          |                     |   |  |
| 6      |          |          |                     |   |  |

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PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: Computer Science

| S. No. | Date     | Reg. No.     | Name of the Student | Nature of the Grievance  | Action Taken  |
|--------|----------|--------------|---------------------|--|---|
| 1      | 26.9.22  | 22UCS<br>007 | T.M. ARUN BABU      | 1. Paint the class room<br>2. Repair the broken windows.                 | Informed to<br>PRINCIPAL &<br>Necessary<br>action<br>taken to<br>resolve the<br>grievances. |
| 2      | 26.9.22  | 22UCS<br>001 | K.S. Bharani Sri    | 1. Repair the class room lights<br>2. Cover the window with mosquito net |   |
| 3      | 20.10.22 | 22UCS<br>016 | D.P. Maheswaran     | To change the damaged books in<br>Dept. library.                         |   |
| 4      | 16.2.23  | 22UCS<br>003 | A.G. Keesthana      | Paint the benches.   |   |
| 5      |          |              |                     |  |   |
| 6      |          |              |                     |  |   |

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PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: B.com (Corporate Secretaryship)

| S. No. | Date     | Reg. No. | Name of the Student | Nature of the Grievance | Action Taken |
|--------|----------|----------|---------------------|-------------------------|--------------|
| 1      | 18.07.22 | 21UCP005 | C. Karthika         | Toilet is not clean     | ✓            |
| 2      | 16.12.22 | 21UCP015 | S. Shivani          | Fans are not work       | ✓            |
| 3      |          |          |                     |                         |              |
| 4      |          |          |                     |                         |              |
| 5      |          |          |                     |                         |              |
| 6      |          |          |                     |                         |              |

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PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: B. Com (C.A)

| S. No. | Date | Reg. No. | Name of the Student   | Nature of the Grievance | Action Taken |
|--------|------|----------|-----------------------|-------------------------|--------------|
| 1      |      | 21UCC262 | Arun.Thirukku Vijayan | Water Facility.         | Rectified    |
| 2      |      | 21UCC262 | Arun.Thirukku Vijayan | Lighting Facility       | Rectified    |
| 3      |      | 21UCC262 | Arun.Thirukku Vijayan | Text Book Facility      | Rectified    |
| 4      |      |          |                       |                         |              |
| 5      |      |          |                       |                         |              |
| 6      |      |          |                       |                         |              |

  
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CONVENER



  
PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: BIOCHEMISTRY

| S. No. | Date       | Reg. No. | Name of the Student | Nature of the Grievance               | Action Taken    |
|--------|------------|----------|---------------------|---------------------------------------|-----------------|
| 1      | 14/9/2022  | 2208C007 | MOHANABHARATHI G.   | REQUIREMENT OF DUSTBIN IN CLASS ROOM. | Dustbin placed. |
| 2      | 02/02/2023 | 2208C012 | MATHEESH K.         | AVAILABILITY OF FRESH DRINKING WATER. | Water placed.   |
| 3      |            |          |                     |                                       |                 |
| 4      |            |          |                     |                                       |                 |
| 5      |            |          |                     |                                       |                 |
| 6      |            |          |                     |                                       |                 |

*K. Rajkumar*  
H.O.D

*[Signature]*  
CONVENER



*[Signature]*  
PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: MICROBIOLOGY

| S. No. | Date       | Reg. No. | Name of the Student | Nature of the Grievance                                 | Action Taken                       |
|--------|------------|----------|---------------------|---|------------------------------------|
| 1      | 20.9.2022  | 21VMB012 | V. Kalaiselvam      | Tour to be arranged every year                          | Considered in the future           |
| 2      | 20.9.2022  | 21VMB010 | A. Arunkumar        | College timings to be changed                           | To be placed in the meetings       |
| 3      | 27.02.2023 | 22VMB014 | S. Vijaya Priya     | Stationary Shop needed                                  | Considered                         |
| 4      | 27.02.2023 | 22VMB026 | Sundaramoorthy. R   | Library hours to be included in time table              | considered                         |
| 5      | 27.02.2023 | 22VMB025 | Stephen. M          | Photocopy shop facility in the campus                   | considered/ placed in the meetings |
| 6      | 27.02.2023 | 22VMB009 | Nithya. C           | Requests to take the students to the Gym once in a week | considered                         |

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SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR 2022-2023

GRIEVANCE CELL REPORT

Department: MBA

| S. No. | Date    | Reg. No. | Name of the Student      | Nature of the Grievance                              | Action Taken |
|--------|---------|----------|--------------------------|--|--------------|
| 1      | 16.8.22 | 21MBA22  | K. Kingston<br>Kivubakar | Computers in Library are not working                 | Rectified    |
| 2      | 24.8.22 | 21MBA13  | R. Balaji                | II MBA class room is not cleaned                     | Rectified    |
| 3      | 21.9.22 | 21MBA01  | K. Abitha                | Projector is not working                             | Rectified    |
| 4      | 5.2.23  | 21MBA27  | S. Rajaram               | Rest room is not hygienic                            | Rectified    |
| 5      | 10.3.23 | 21MBA05  | K. Roshna sree           | Air conditioners are not functioning in II MBA class | Rectified    |
| 6      |         |          |                          |  |              |

  
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CONVENER



  
PRINCIPAL



SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR

GRIEVANCE CELL REPORT

Department: English

| S. No. | Date | Reg. No. | Name of the Student | Nature of the Grievance              | Action Taken   |
|--------|------|----------|---------------------|--------------------------------------|--|
| 1      |      | 20UEH011 | R. Sri Savithiri    | Need a change in college timing      | It is represented to the management  |
| 2      |      | 20UEH009 | N. Ramya Krishnan   | Need a maintenance of girls restroom | Priority will be given to take action for this immediately                         |
| 3      |      | 19UEH015 | J. Kabilan          | Need a Communicative Lab             | Communicative lab is available   |
| 4      |      | 19UEH027 | L.J. Yakeshwaran    | Need to clean the classroom daily    | Attendees are informed to carry out the action                                     |
| 5      |      | 19UEH001 | R. Annapeerani      | Need to learn extra language         | It has been represented to the management to average the expert to handle classes. |
| 6      |      |          |                     |                                      |  |

  
H.O.D

  
CONVENER



  
PRINCIPAL





SOURASHTRA COLLEGE (Autonomous), MADURAI.

ACADEMIC YEAR

GRIEVANCE CELL REPORT

Department: English

| S. No. | Date | Reg. No. | Name of the Student | Nature of the Grievance                   | Action Taken  |
|--------|------|----------|---------------------|---|---|
| 1      |      | 21PEH013 | R. Pragnath         | Permission to bring Mobile Phone          | Permission granted for genuine cases                                  |
| 2      |      | 21PEH011 | T.J. Balaji         | Need of more rest room for boys           | After consideration action will be taken                              |
| 3      |      | 20UEH019 | R. Jeeva            | Need of Drinking Water                    | Ro Plant installed After discussing with the Principal and Management |
| 4      |      | 20UEH024 | A. Rohan            | More cultural & Extra cultural activities | Conducted   |
| 5      |      | 19UEH003 | T.J. Duriga         | Want more hand wash Taps for girls        | It is Addressed to the Management                                     |
| 6      |      |          |                     |   |   |

H.O.D

CONVENER

PRINCIPAL