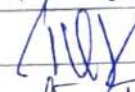


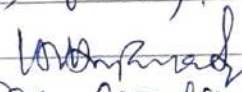
IQAC Meeting


Date: 28-6-2023 Time: 2:00 PM Venue: PRINCIPAL'S Chamber


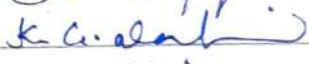
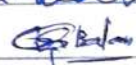
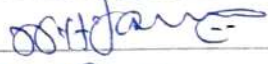




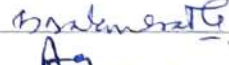

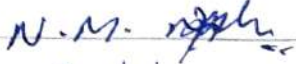
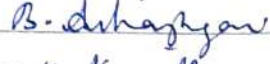

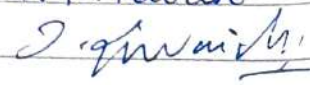
Agenda

1. Annual Planner - Academic Activities for the year 2023-24
2. Submission of AQAR 2021-22
3. Processing of AQAR 2022-23
4. Other matters, if any.


Deputy IQAC
Coordinator


IQAC Coordinator


PRINCIPAL

S.No.	Member Present	Dept.	Signature
1.	K. R. Lakshmi	Pamir	
2.	Dr. K. G. Malina.	Corporate	
3.	Dr. G. Sivabalan	Secretaryship - English	
4.	N.H. SARAVANAN	Mathematics	
5.	Dr. M. Rajasekaran	Chemistry	
6.	Dr. Rohini Pandian	Prbi (Hindi)	
7.	Dr. J. DVR AJITHAM	Commerce	
8.	Dr. K. R. SRINIVASAN	Economics	
9.	Dr. A.K. Balakrishna Mariani	Physics	
10.	Dr. A. GUNASEELAN	Sanskrit	
11.	Dr. N.M. MEKAZA	Commerce Deputy Dean	
12.	B. Anbazhagan	BRA	
13.	T.N.K. KAVITHA	DEAN	
14.	Dr. J. DVR AJITHAM	Commerce	



SOURASHTRA COLLEGE

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(A Linguistic Minority Co-education Institution)

(Affiliated to Madurai Kamaraj University & Re-Accredited with 'B+' Grade by NAAC)

Vilachery Main Road, Pasumalai (P.O), Madurai-625004.

Website : sourashtracollege.com E-Mail : soucollege@gmail.com

Contact No.: 87542 09994, 87542 08885



MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 28.06.2023, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To prepare IQAC year plan for the academic activities 2023-2024	IQAC Academic calendar prepared
2	To conduct Student Induction Program for the first year Under Graduate Students in the first week of July	Conducted ' Student Induction Program ' from 03.07.2023 to 06.07.2023
3	To request the Management to renovate the boy's Toilet near main block and service R.O system near Two-wheeler parking	Renovated the boy's toilet near the main block and serviced the R.O system near two-wheeler parking.
4	To collect teaching plan from the teachers for the academic year 2023-2024	Collected the teaching plan from teachers
5	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
6	To conduct various Training Programme for students through Career Guidance Cell & IQAC	1) Capacity Buildings towards Career Development on 13-07-2023 2) Training Programme on Numerical Ability on 17-7-23 to 8-8-23
7	To conduct various activities in NSS outside the campus	1. Conducted " Cleaning Programme " at Railway Station on 05-06-2023 & " Campus Cleaning Programme " on 22-06-23 2. Conducted " Drug Awareness Rally " on 26-06-2023 at Thiruparakundram.
8	To organise various Seminar / Conference/ Workshop/ Webinar for the benefit of the students	1. Career Guidance Cell conducted a workshop on " IBM Cloud-Virtual Lab " on 28-07-2023
9	To conduct various activities in Rotaract Club, National Service Scheme, Youth Red Cross	1. Inaugurated the Rotaract club on 10-07-2023 2. Conducted Awareness Programme " A Need of Sanitation " on 11.07.2023 . 3. Celebrated Birthday of Peruthaivar. Kamarajar on 19-07-2023 4. Planted Tree Sapling in the college premises on 26-07-2023
10	To conduct Guest Lecture for the benefit of the students through department activities.	1. Conducted a special lecture by department of Economics on " Digitalization and its impact on Indian Economy " on 13-07-2023. 2. Conducted a Guest lecture by Department of Commerce, on " Tribute to the man of



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S.No	MINUTES	ACTION TAKEN
		Simplicity- Kamarajar” on 19-07-2023 in commemoration of an Indian independence activist, politician and former Chief Minister of Tamil Nadu “ Thiru. Kamarajar ” – Celebration Birth day of Great Personality.
11	To conduct (FDP) Faculty Development Programme for faculty members to enhance their teaching skills and stay abreast of the latest educational technologies.	Conducted a one day- FDP on Transformational Technology in Teaching on 15-07-2023.

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

Principal

(Dr. S. R. V. Ravindran)

IQAC MEETING

Date: 20-07-2023

Time - 3 pm

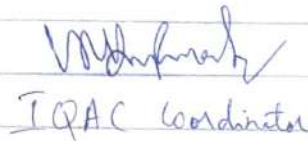
Venue: IQAC Rooms

Agenda

1. Submission of AQAR 2021-2022
2. Preparation of AQAR 2022-2023
3. Other matters if any



Deputy IQAC
Coordinator



IQAC Coordinator



Principal and
IQAC Chairman

Members present

Department

Signature

1. K.M. KAVITHA

English



2. T.R. JEEVA PRIYA

BBA



3. DR. R.R. VISHNUPRIYA

Commerce



4. DR. M. BALAJI

Physics



5. DR. N.M. MEKALA

Commerce



6. G. KAKAIVANI

ENGLISH



7. DR. S. BHUVANESWARAN

English



8. DR. M. RAJASEKARAN

Chemistry





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MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 20.07.2023, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To submit AQAR 2021-2022 in the last week of July	Submitted AQAR 2021-2022 on 27-07-2023
2	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
3	To conduct "Orientation Programme for girl students" through Women Empowerment Cell	Conducted " Orientation Programme for girl students " through Women Empowerment Cell on 28-07-2023 in the Silver Jubilee Hall
4	To request the management to provide the SEED MONEY to encourage the research activities of teachers.	The management provided the SEED MONEY to the following teachers – 1. Dr.K.R.Lakshmi, 2. Dr.S.Bhuvaneswari, 3. Dr.K.Kavitha, 4. Dr.R.R. Vishnupriya and 5. Dr.T. Thanga Pandi Murugan. Rs.25,000/- each is allotted to do Minor Research Project .
5	To conduct various Training Programme	1. Carrer Guidance Cell conducted the training programme on Reasoning Ability from 24-07-2023 to 11-08-2023 2. Counseling programme on " Professional Courses- CA and CMA " on 08-09-2023. 3. Gandhian Thought organized a Meditation Programme on 09-10-2023, 4. IPR Cell conducted a special programme on " Drafting of Article " on 10-10-2023
6	To nominate Criteria Members in IQAC and Website updation.	Nominated members in Criteria to assist in preparation of SSR and Website Updation.
7	To organise Student Exchange Programme under MoU	Department of Hindi organised a workshop on Importance of Hindi Language on 14-09-2023
8	To organise various Seminar / Conference/ Workshop/ Webinar for the benefit of the students	1. Department of Hindi organized a workshop on " Information literacy " on 11-08-2023 2. Department of Commerce organized a Two Day International Conference on Consumer Psychology - Global Scenario 2023 on 21 st & 22 nd Sep 2023 3. Department of Sanskrit conducted a webinar on Ancient Language on 22-09-2023 4. Department of English organized a conference on Current Trends in Literature, Theory and Practice: Perspectives and Prospective on 06-10-2023



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S.No	MINUTES	ACTION TAKEN
		5. Department of Commerce conducted a webinar on "Market Ka Eklavya" - Investment Awareness Programme on 17-10-2023 6. Department of Tamil organized an International Seminar on "How to live a Happy Life" on 23-10-2023

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

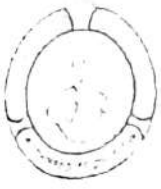
(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

Principal

(Dr. S. R. V. Ravindran)



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10:0

Ref: IQAC C-7

Date: 03-11-2023

**CIRCULAR TO STAFF
(BOTH AIDED & SF)**

Warm Greetings to all.

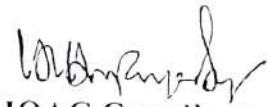
A Staff meeting is arranged by IQAC for both Aided and SF teaching staff to be held on 05-11-2023 at 11.00 AM in the Silver Jubilee Hall to discuss the following matters.

1. Department Files updation
2. AQAR 2022-2023 Preparation
3. SSR Preparation
4. Other matters, if any.


All the Staff members are asked to attend the meeting without fail.


Deputy IQAC Coordinator

(Mr. T.K. SIVAKUMAR)


IQAC Coordinator

(Dr. V.K. VIJAYAKUMAR)


Principal

(Dr. S.R.V. RAVINDRAN)

Aided U.S.P

S.No.	Name	Department	Signature
1.	S.R.V. RAVINDRAN	Principal	S.R.V. Ravindran
2.	T.N.K. KAVITHA	AP/English DEAN, ACADEMIC AFFAIRS	T.N.K. Kavitha
3.	Dr. V.K. Vijayakumar	DEAC Coordinator	V.K. Vijayakumar
4.	T.K. SIVA KUMAR	Deputy IQAC leader	(Signature)
5.	R.R. KUBENDRAN	HOD of Tamil	R.R. Kubendran
6.	Dr. A. Gunaseelan	Sanskrit	A. Gunaseelan
7.	V. SATHIYENDRAN	Chemistry	(Signature)
8.	Dr. M. Rajasekaran	Chemistry	M. Rajasekaran
9.	K. V. KANNAN	English	K. V. Kannan
10.	Dr. T. S. MANIKANDAN	Chemistry	T. S. Manikandan
11.	Dr. A.K. BALASUBRAMANIAN	Physics	A.K. Balasubramanian
12.	Dr. T.D. Venkateswaram	Comp. Science	T.D. Venkateswaram
13.	K.P. GNANESH	"	K.P. Gnanesh
14.	Dr. C.S. VIJAYAKUMAR.	Library	C.S. Vijayakumar
15.	Dr. M.G. RAMPRASATH	English	M.G. Ramprasath
16.	A.R. GANESH BAOB	B.Sc(C.C) Sr	A.R. Ganesh BAOB
17.	Dr. ICB. Krishnamoorti	Tamil	I.C.B. Krishnamoorti
18.	T.N. DINESH	COMPUTER SCIENCE	T.N. Dinesh
19.	E.B. BALARAMAN	Mathematics	E.B. Balaraman
20.	Dr. M. BALATI	Physics	M. Balati
21.	Dr. N.R. SENSHIK KUMAR	Physics	N.R. Senshi K. Kumar
22.	R.S. VIGNESH	English	R.S. Vignesh
23.	K.G. Raja Sabarish	BBA	K.G. Raja Sabarish
24.	Dr. G. CHENNA DURAI	Corporate	G. Chenna Durai
25.	P. PANDIYARAJAN	Corporate	P. Pandiyarajan
26.	T. Thange pandi mungath	Commerce	T. Thange pandi mungath
27.	Dr. S. Athinardyanan	Economics	S. Athinardyanan
28.	Dr. T.R. Dinakaran	Mathematics	T.R. Dinakaran
29.	M.K. ESWAR LAL	"	M.K. Eswar Lal
30.	Dr. J. DIVIAJAYAM	Commerce	J. Diviajayam
31.	Dr. Sithu Muralidharan Devi	Commerce	Sithu Muralidharan Devi

Aided & SP

S. No.	Name	Department	Signature
32	Dr. T.P. Ramprasad	Commerce	T.P. Ramprasad
33	Dr. P. PONRAJ	Commerce	P. Ponraj
34	Dr. T. T. KATHIK	Commerce	T. T. Kathik
35	K N Ganesh Babu	Mathematics	K N Ganesh
36	Dr. K. Raghavan	Biochemistry	K. Raghavan
37	Dr. R. Sathesh Murugan	Microbiology	R. Sathesh
38	Dr. B. RAJESH KANNAN	B. Com (CA)	B. Rajesh
39	Dr. V. Sundar	Commerce	V. Sundar
40	Dr. S. Lakshmanan	Economics	S. Lakshmanan
41	A. R. R. Vishnu Pragasam	Commerce	A. R. R. Vishnu Pragasam
42	Dr. M.P. GANESAN	English	M.P. Ganesan
43	G. Siva babu	English	G. Siva babu
44	Dr. S. S. Sumanthy	Commerce	S. S. Sumanthy
45	G. G. Bhuvaneshwari	Commerce	G. G. Bhuvaneshwari
46	Dr. S. K. Kanchara	Mathematics	S. K. Kanchara
47	Dr. KAVITHA. K.R	Commerce	Kavitha K.R.
48	Dr. K. Kavaltha	English	K. Kavaltha
49	Dr. S.M. Nandini	English	S.M. Nandini
50	Dr. S. Bhuvaneshwari	English	S. Bhuvaneshwari
51	Dr. G. Vijayalaxshmi	Commerce	G. Vijayalaxshmi
52	Dr. T. M. SHRITHIKA	English	T. M. Shrivithika
53	M. N. SAROJA	Maths	M. N. Saroja
54	K. M. Podaruna	Physics	K. M. Podaruna
55	K. S. MAHALAKSHMI	PHYSICS	K. S. Mahalakshmi
56	K. SUBASHINI	Physics	K. Subashini
57	G. R. Shyamala	Mathematics	G. R. Shyamala
58	Dr. K. Gnanapandian	Hindi	K. Gnanapandian
59	Dr. K. GNANA GURU	Economics	K. Gnanaguru
60	Dr. K. MUTAMISE SELVA	Tamil	K. Mutamiselva
61	Dr. R. R. Devika	Tamil	R. R. Devika
62	G. S. Sathya Sree	Tamil	G. S. Sathya Sree

Aided U.S.P.

S.No.	Name	Department	Signature
63	A.R. JARANYADEVI	Biochemistry (st)	A.P. Jaganmohan
64	L.C. Shanthi	Tamil	L.C. Shanthi
65	D. J. & NAGIVA	Computer Science	D. J. & N.
66	Dr. K. Subbalakshmi	"	Dr. K. Subbalakshmi
67	Dr. T. R. Tevaraya	BBA	Dr. T. R. Tevaraya
68	K. Vasura	Chemistry	K. Vasura
69	K.R. Lakshmi	Tamil	K.R. Lakshmi
70	D.V. Jayanthi	Comp Sci	D.V. Jayanthi
71	I. Indhu	B.C.A (SF)	I. Indhu
72	Dr. N. M. MEKALA	Commerce (Reg)	Dr. N. M. MEKALA
73	K.M. KAVITHA	English	K.M. KAVITHA
74	L.R. Sivakumar	Commerce Gen	L.R. Sivakumar
75	J.R.R. Rao	Comp. Sci	J.R.R. Rao
76	Dr. K. K. VIJAYA KUMAR	Commerce SP	Dr. K. K. VIJAYA KUMAR
77	T. S. G. Anooprasanth	IT	T. S. G. Anooprasanth



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Contact No.: 87542 09994, 87542 08885



MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 03.11.2023, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To organise Student/ Faculty Exchange Programme under MoU	1. Department of Tamil organised Student/ Faculty Exchange Programme under MoU on 10-01-2024, 2. Faculty Exchange Programme by Dr.V.K.Vijayakumar, Head & Associate Professor, Sourashtra College, Madurai on "Software Project Management" under the MOU at Vivekananda College, Tiruvudagam on 03-02-2024 3. A Series of Lectures for Five Days on Gandhi - MoU with Institute of Gandhian Studies and Research, Gandhi Memorial Museum, Madurai from 19-02-2024 to 23-02-2024
2	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
3	To collect the data for preparing SSR	Data collected for SSR and preparation started. The Management deputed Mr. K.G. Nandakumar as a System Admin in IQAC Office in addition to Mrs. T.K. Subashini .
4	To request the Management to construct / provide a mini conference hall for conducting various programme.	The Management provided a Mini Conference Hall with accommodation capacity of 150 in the first floor of New Auditorium.
5	To request the Management to provide a guest room with air-condition facility to accommodate the external resource person for seminar/ conference/ workshop	The Management provided a Guest Room with air-condition facility to accommodate the external resource person for seminar/ conference/ workshop.
6	To have meeting with the Management Committee	It is decided to have a meeting with the management on 28.11.2023

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

Principal

(Dr. S. R. V. Ravindran)



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Ref: IQAC/C-8

Date: 24-11-2023

CIRCULAR

Dear Professors, Warm Greetings to all.

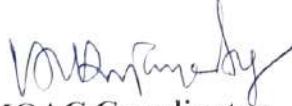
IQAC has arranged a meeting with the Management on 28-11-2023, Tuesday at 11.00 AM in the Council Hall.

Agenda

1. AQAR 2022-2023 Preparation
2. SSR Preparation
3. Other matters, if any.

The following Professors and Administrative staff are asked to attend the meeting without fail.

S.No.	Name of the Staff	Position
1	Capt. Dr. K.R. Srinivasan	Vice-Principal
2	Prof. T.N.K. Kavitha	Dean
3	Prof. D.V. Jeyanthi	Placement Officer
4	Prof. T.K.Sivakumar	Deputy IQAC Co-ordinator
5	Dr. N.M. Mekala	Criteria 1 Convener
6	Dr. R.R. Vishnupriya	Criteria 2 Convener
7	Dr. M. Balaji	Criteria 3 Convener
8	Dr. M. Rajasekaran	Criteria 4 Convener
9	Prof. K.M. Kavitha	Criteria 5 Convener
10	Dr. K.G. Nalina	Criteria 6 Convener
11	Dr. T.R. Jeevapriya	Criteria 7 Convener
12	Prof. G. Kalaivani	Addl. Res. Convener
13	Dr. K.G. RajaSabarishBabu	Website Convener
14	Mr. T.M. Sathish Babu	Assistant
15	Mr. P.B. Hariharan	Typist


IQAC Coordinator

(Dr. V.K. VIJAYAKUMAR)


Principal

(Dr. S.R.V. RAVINDRAN)

Members Present

Sr.	Name of the staff	Position	Signature
1.	Dr D.R. KUMARSH	Secretary	
2.	Mr. K.A. Venkateshwaran	Managing Committee Member	
3.	Dr. S.R.V. Ravindran	Principal	
4.	Dr. V.K. Vijayalaxmi	IQAC Coordinator	
5.	Dr. K.R. Srinivasan	Vice-Principal	
6.	T.K. SWAKUMAR	Deputy IQAC website	
7.	T.N.K. KAVITHA	DEAN, Academic Affairs and Criteria I	
8.	Dr. R.R. VISHNUPRIYA	Criteria - II	
9.	Dr. M. BALAJI	Criteria - III	
10.	K.M. KAVITHA	Criteria IV	
11.	Dr. T.R. TeevaPriya	Criteria VII	
12.	Dr. K.G. Raja Sabarish Balu	website	
13.	P.P.C. - P. P. C. K. K. K. K.		
14.	J.M. Srinida Pal		



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MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 28.11.2023, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To collect the data for preparing AQAR 2022-2023	Prepared AQAR 2022- 2023 and decided to present the AQAR in the Staff Council for discussion.
2	To prepare SSR	Decided to prepare SSR in the vacation with criteria heads and members
3	Meeting with the Management Committee	<p>On 28th November 2023, the IQAC organized a meeting with the management for SSR preparation. Shri Dr. D.R. Kumaresh, Secretary and Correspondent of Sourashtra College Council, appreciated the Criteria Heads and staff members who had completed their additional tasks and submitted their reports to the IQAC on time. He urged everyone to cooperate and coordinate efforts to uplift the college, aiming for an 'A+' grade from NAAC. Additionally, he emphasized the importance of ensuring that all students are well-placed in reputed companies globally and pledged his full support in achieving this goal.</p> <p>Shri K.A. Venkateshwaran, an Executive member of the College Council, assured that staff members could approach him at any time for assistance with IQAC-related work. He reiterated the management's readiness to support the IQAC team.</p> <p>The meeting saw fruitful discussions among Criteria Heads and staff members on advancing the college to the next level. Dr. S.R.V. Ravindran, Principal, and Capt. Dr. K.R. Srinivasan, Vice-Principal, provided clear guidance on ensuring all accreditation-related activities were carried out effectively.</p> <p>The coordinator of IQAC, Dr. V.K. Vijayakumar, welcomed the gathering, and T.K. Sivakumar, Deputy Coordinator of IQAC, proposed the vote of thanks.</p>



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(Affiliated to Madurai Kamaraj University & Re-Accredited with 'B+' Grade by NAAC)

Vilachery Main Road, Pasumalai (P.O), Madurai-625004.

Website : sourashtracollege.com E-Mail : soucollege@gmail.com

Contact No.: 87542 09994, 87542 08885



S.No	MINUTES	ACTION TAKEN
4	To update the college website	A team was formed to update the college website. Dr.K.G. Raja Sabarish was the Convener of the team.
5	To organise various Seminar / Conference/ Workshop/ Webinar for the benefit of the students	1. Department of Business Administration conducted a Workshop on Employability Skill on 11-01-2024 and 2. Department of Hindi organized a National Level Students' Seminar on ' Ramanyan in Indian Languages ' on 07-03-2024

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

Principal

(Dr. S. R. V. Ravindran)

IQAC Meeting on 20-12-2023 at 2.00 PM

Agenda

1. AQAR 2022-23 Preparation
2. College Website updation
3. SSR Preparation
4. Other matters, if any.

Deputy IQAC Coordinator

V. Anand
IQAC Coordinator

Srv. Praveen
Principal

Date meeting on 20-12-2023

Meeting Present

S.No	Name of the Staff	Designation & Dept	Signature
1	Dr. B. R. V. Ramanathan	Principal	[Signature]
2	Dr. V. K. Vijayaraj Kumar	IQAC Coordinator	[Signature]
3	B. K. Eswaran	Director in charge	[Signature]
4	T. K. Sivalakshmi	Deputy IQAC Coordinator	[Signature]
5			
6			[Signature]
7	D. R. Kurnarasu	Secretary	[Signature]
8	Dr. N. P. Ponithara	HOD (i/c) MBA	[Signature]
9	Am. GEETHA	Computer Lab	[Signature]
10	K. M. Nagadevi	SI - office	[Signature]
11	P. P. Mahadevashini	Computer Lab Assistant	[Signature]
12	P. R. Rekha	Microbiology	[Signature]
13	Dr. S. ANJANAPRIYA	Microbiology	[Signature]
14	P. J. Harshini	Accounts - office	[Signature]
15	P. R. Santhalakshmi	office	[Signature]
16	S. V. RAJESWARI	Hindi Department	[Signature]
17	N. B. SHARMILA	Microbiology	[Signature]
18	J. V. SELVI	Microbiology	[Signature]
19	T. K. MEENALACHARI	MCA	[Signature]
20	Dr. R. Sankaravardhan	Tamil	[Signature]
21	DY. L. C. Shanthi	Tamil	[Signature]
22	T. R. Siva Sankari	I.T	[Signature]
23	G. K. Rubini	Commerce	[Signature]
24	G. S. Sathya Sree	Tamil	[Signature]
25	Dr. P. DHIRYA	Commerce - CA	[Signature]
26	S. Sindhu	Commerce - CA	[Signature]
27	Dr. D. Mohanapriya	Computer Science	[Signature]
28	V. B. Shakila	Maths with CA	[Signature]
29	Dr. K. Anuradha	MCA	[Signature]
30	A. R. SARANYADEVI	Biochemistry	[Signature]
31	Dr. T. M. Shanthika	English	[Signature]

S. no	Name of the Staff	Designation & Dept	Signature
32	B. E. Hemapriya	Asst. prof. BCA	
33	R. P. Umadevi	Asst. prof. I.T.	
34	D. K. S. Uma	Ass. prof. Tamil	
35	I. Indha	Ass. prof. BCA	
36	J. R. Nathan	Asst. Prof. Comp. Sc.	
37	A. R. Ganesh Babu	ASST. PROF. CS	
38	T. S. B. Annaprasarth	ASS. HOD BSC I.T. I.T.	
39	SK. Ganesh Babu	HOD CS	
40	O. K. HARI HARAN	HOD BCA	
41	J. CHRISTOPHER	ASST. PROF. MBA	
42	C. Vigneshwaran	Guest lecturer ENGLISH	
43	K. Ganesh Babu	Guest lecturer Commerce	
44	Dr. V. Sundar	ASST. PROF. Commerce	
45	Pr. B. R. P. R. I. SHANMUGAN	ASST. PROF. Commerce	
46	S. B. Prem Kumar	ASST. PROF. Commerce (CA)	
47	DR. B. S. V. KUMAR	ASST. PROF. Computer sci.	
48	T. R. Sivakumar	ASST. PROF. Commerce (CA)	
49	Dr. K. RAJHAVAN	Assistant prof. Biochemistry	
50	Dr. K. R. KRISHNAN	ASST. PROF. Tamil	
51	T. N. DINESH	Asst. Prof. Comp. Sci.	
52	Dr. R. Satheesh Murugan	Asst. Prof. Microbiology	
53	T. S. Kumaravel	Asst. Prof. Sanskrit	
54	M. S. Sivaprasath	Lab Asst. Micro	
55	S. S. KURUMAR	System Admin. Comp. Lab	
56	B. S. Janardhanan	COE	
57	T. R. Basilan	Clerk	
58	B. R. Raj Chandrababu	Menu card	
59	RS. JAIRAJ KUMAR	Staff	
60	S. K. Lakshmi Devi	clerk	
61	C. K. Subashini	Comp Lab	
62	C. K. Subashini	IRAC	



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MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 20.12.2023, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To request the staff members to prepare e-content	E-contents were prepared by teachers and collected through the departments.
2	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
3	To collect the data for preparing SSR	Data collected for SSR and preparation started.
4	To request the department to conduct the Value – Added Course	Department of Chemistry conducted a Value – Added Course on “ House Hold Products Preparation ” from 03-01-2024 to 23-02-2024.
5	To request the Management to R.O system in the girls' park	R.O plant is renovated.
6.	To conduct various Training Programme	1. IPR Cell conducted a special programme on Securing Innovation – “The Imperative of IPR on 01-03-2024, 2. Citizen Consumer Club conducted a lecture on “ CONSUMER AWARENESS AND FOOD SAFETY ” on 01-03-2024,

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

Principal

(Dr. S. R. V. Ravindran)



SOURASHTRA COLLEGE, MADURAI.

(Autonomous)

INTERNAL QUALITY ASSURANCE CELL

sourashtracollege.com

soucollege@gmail.com



Ref: IQAC/C-14

Date: 09-01-2024

CIRCULAR

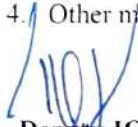
Dear Professors,

Warm Greetings to all,

You are requested to attend a meeting on 11-01-2024 at 3.00pm in the Principal's chamber to discuss the following matters:

Agenda

1. AQAR 2022-2023 Preparation
2. SSR Preparation
3. Department Mock Visit
4. Other matters, if any


Deputy IQAC
Coordinator

(Mr. T.K. SIVAKUMAR)


IQAC Coordinator


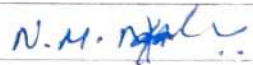







(Dr. V.K. VIJAYAKUMAR)


Vice-Principal

(Capt. Dr. K.R. Srinivasan)




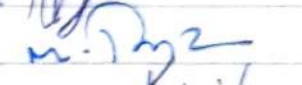

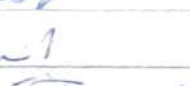


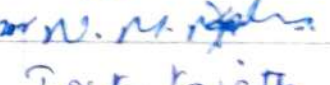





Principal

(Dr. S.R.V. RAVINDRAN)

S.No	Prof./Dr.	Position	Signature
1	Prof. T.N.K. Kavitha	Dean, Academic Affairs	
2	Prof. D.V. Jeyanthi	Placement Officer	
3	Dr. N.M. Mekala	Convener Criteria - I	
4	Dr. R.R. Vishnupriya	Convener Criteria - II	
5	Dr. M. Balaji	Convener Criteria - III	
6	Dr. M. Rajasekaran	Convener Criteria - IV	
7	Dr. K.M. Kavitha	Convener Criteria - V	
8	Dr. S. Bhuvaneshwari	Convener Criteria - VI	
9	Dr. T.R. Jeevapriya	Convener Criteria - VII	
10	Prof. G. Kalaivani	Convener Addl. Resp.	
11	Dr. K.G. RajaSabarishBabu	Convener Website Maintenance	
12	Mr. T.M. Sathish Babu	Assistant	

IQAC Meeting on 11.01.2024

Members Present

S.No	Name of the Staff	Position	Signature
1.	Dr. S.R.V. RAVINDRAN	PRINCIPAL	
2.	Dr. K.R. SRINIVASAN	Vice - Principal	
3.	Dr. V.K. VIJAYAKUMAR	IQAC Coordinator	
4.	T. K. SIVAJUMAR	Deputy IQAC Coordinator	
5.	Dr. M. Rajasekaran	Convener Criteria - IV	
6.	Dr. G. CHENNA DURAI.	" VII	
7.	Dr. H. G. Raja Sabarish Balam	Website Maintenance	
8.	G. Kalavani	Add. Resp. Convener	
9.	Dr. S. Bhuvaneshwari	Convener - C - VI	
10.	Dr. M.P. Ganesan	Criteria III	
11.	Dr. N.P. KRISHNAN	Criteria - I Member	
12.	Dr. N.M. MEKALA	Criteria 5 - Convener	
13.	T.N.K. KAVITHA	DEAN, ACADEMIC AFFAIRS	



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MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 11-01-2024, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To request the staff members to prepare e-content	E-contents were prepared by teachers and collected.
2	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
3	To collect the data for preparing SSR	Data collected for SSR and preparation started.
4	To request the Department of Business Administration (BBA) to give CONSULTANCY SERVICES to some organisations.	Department of Business Administration provided the CONSULTANCY SERVICES to the following organisations- Metalberg Building Systems, Chennai, Krishna Steel Works, Madurai and India Media House, Maduari.
5	To request the Management to renovate boy's toilet near the Department of Computer Science	Boy's toilet is renovated.

Deputy IQAC
Coordinator

(Prof. T. K. Sivakumar)

IQAC Coordinator

(Dr. V. K. Vijayakumar)

Vice-Principal

(Dr. Capt. K. R. Srinivasan)

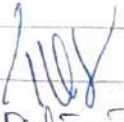
Principal


(Dr. S. R. V. Ravindran)

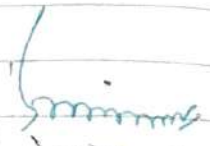
IQAE Meety on 10/02/2024

Agenda


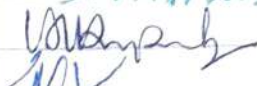




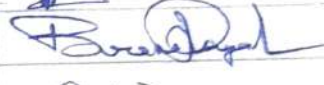


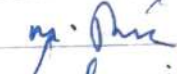

1. AQAR 2022-23 Submission
2. SSR Preparation
3. Other matters, if any,


Deputy-IQAE
Coordinator


IQAE Coordinator


Principal

IQAC Meeting on 10/02/2024
Members Present

S.No.	Name of the Staff	Position	Signature
1	Dr. K. R. SRINIVASAN	Principal	
2	Dr. V. K. Vajyalamvar	Date Coordinator	
3	T. K. SIVAKUMAR	Deputy IQAC Coord. L	
4	Dr. M. BALAJI	Criteria-III - Convener	
5	Dr. R. R. VISHAUPRIYA	Criteria-II Convener	
6	Dr. K. M. KAVITHA	Criteria-V - Convener	
7	Dr. S. Bhuvaneshwari	Criteria-VI Convener	
8	Dr. P. R. JEEVA PRIYA	Criteria VII Convener	
9	Dr. N. M. Mekala	Criteria 8 convener	
10	Dr. M. Rajasekaran	Criteria-IV	
11	Dr. G. Kolairani	Criteria Addn. Res Convener	



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MINUTES AND ACTION TAKEN REPORT- 2023-2024

To implement the decisions of the meeting of IQAC on 10.02.2024, the following actions are taken.

S.No	MINUTES	ACTION TAKEN
1	To request the management to provide fully Air-conditioned Conference Hall to contact various activities of the college.	The management accepted the IQAC's request and started construction work at the first floor of Golden Jubilee Building to provide the fully Air-conditioned Conference Hall.
2	To collect the data for preparing AQAR 2022-2023	Data collected for AQAR 2022-2023 and preparation started.
3	To collect the data for preparing SSR	Data collected for SSR and preparation started.
4	To request Rotaract Club to apply Bharatiya Bhasha Samiti, Ministry of Education, Govt. of India, to get fund for organising a lecture on " Jagad Guru Shri Chankaracharya ".	Rotaract Club organized Lecture in association with Bharatiya Bhasha Samiti (Ministry of Education, Govt. of India) on 19.03.2024 on " Jagad Guru Shri Chankaracharya " and received the fund of Rs. 50,000/-.
4	To request the department to conduct the Value – Added Course	1. Department of Chemistry conducted a Value – Added Course on Paper and Pulp Technology from 01-03-2024 to 12-04-2024, 2. Department of Mathematics, conducted a Value-Added Course from 01-03-2024 to 04-04-2024 and 3. Department of Hindi, conducted a Value-Added Course on Tourism from 15-03-2024 to 22-04-2024
5	To request the Management to R.O system in the girl's park	R.O plant is renovated.

**Deputy IQAC
Coordinator**
(Prof. T. K. Sivakumar)

IQAC Coordinator
(Dr. V. K. Vijayakumar)

Principal
(Dr. Capt. K. R. Srinivasan)